

October 14, 2013

**DIVISION MEMORANDUM**

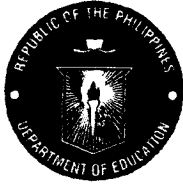
No. 613, s. 2013

**PRIVATE SCHOOLS IN BASIC EDUCATION SEMINAR FOR THE PREPARATION  
OF SENIOR HIGH SCHOOL (SHS) IMPLEMENTATION FOR SCHOOL  
YEAR 2016 - 2017**

**TO :** OIC, Assistant Superintendents  
Division Supervisors/Coordinators  
Private School Presidents, Principals and Registrars

1. Attached is Regional Memorandum No. 649 s. 2013 entitled, **PRIVATE SCHOOLS IN BASIC EDUCATION SEMINAR FOR THE PREPARATION OF SENIOR HIGH SCHOOL (SHS) IMPLEMENTATION FOR SCHOOL YEAR 2016 – 2017** for your reference and guidance.
2. Please note of the schedule for the Division of Cebu Province on October 25, 2013, Friday, at the Applied Nutrition Center (ANC), Banilad, Cebu City.
3. Participants to the activity are the Private School Presidents, Private School Principals, School Registrars, Schools Division Superintendents or Assistant Schools Division Superintendents and Division Education Program Supervisors-in-Charge of Private Schools.
4. Registration fee of Seven Hundred Pesos (PhP 700. 00) shall be collected from each participant to defray expenses for conference materials, rental of venue and meals. Expenses incurred by the private school participants shall be chargeable to private school funds, while registration fee, travel and other incidental expenses incurred by the SDS, ASDS, and Division Education Supervisor-in- Charge of Private Schools shall be charged against division funds.
5. This Memorandum shall serve as Travel Authority of all the participants.
6. Wide dissemination and preferential attention of this Memorandum is desired.

  
**ARDEN D. MONISIT, Ed. D.**  
Schools Division Superintendent



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



October 10, 2013

Regional Memorandum  
No. 649, s. 2013

**PRIVATE SCHOOLS IN BASIC EDUCATION SEMINAR FOR THE PREPARATION OF SENIOR  
HIGH SCHOOL (SHS) IMPLEMENTATION FOR SCHOOL YEAR 2016-2017**

To: Schools Division/City Superintendents  
Officers-in-Charge of Regular and Interim Schools Divisions  
Private School Presidents, Principals and Registrars



1. In line with the goal of DepEd-Region VII for an improved academic performance of the learners, the Regional Office VII will conduct a one-day Seminar in Preparation for Senior High School (SHS) Implementation for School Year 2016-2017 for all Private Schools in Basic Education from 8:00 a.m. to 5:00 p.m. on the following clusters, dates and venues:

Schools Division	Date	Venue
Cluster 1- Bohol Division, Tagbilaran City Division and Siquijor Division	October 21, 2013, Monday	Bohol Division
Cluster 2- Dumaguete City Division, Tanjay City Division, Bais City Division, Bayawan City Division, Negros Oriental Division and Guihulngan City Division	October 23, 2013, Wednesday	Negros Oriental Division
Cluster 3- Cebu Province Division, Toledo City Division, Bogo City Division Danao City Division and Lapu-Lapu City Division	October 25, 2013, Friday	Applied Nutrition Center, Banilad, Cebu City
Cluster 4- Cebu City Division, Talisay City Division, Naga City Division, Carcar City Division and Mandaue City Division	October 29, 2013, Tuesday	Applied Nutrition Center, Banilad, Cebu City

Regional Director's Office: Tel. nos.: (032) 231-1433; 231-1309; Telefax 414-7399; 414-7325; Asst. Regional Director's Office Telefax: (032) 255-4542;  
Field Effectiveness Division: (032) 414-7324; Curriculum Learning Materials Division (032) 414-7323;  
Quality Assurance and Accountability Division: (032) 231-1071; Resource Mobilization and Special Programs and Projects Division: (032) 254-7062;  
Training and Development Division: (032) 255-5239 loc. 112; Planning, Policy and Research Division: (032) 233-9030; 414-7065;  
Administrative Division: (032) 414-7326; 255-1313; 414-7366 414-4367; Budget and Finance Division: (032) 256-2375; 253-8061; 414-7321  
Website: <http://www.depcdro7.com.ph>

*"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"*

2. The objectives of a one-day seminar are the following:
  - a. ensure that private schools in Region VII have made any preparations for Senior High School and K to 12 Basic Education transition;
  - b. prepare and submit school plans indicating the school's absorptive capacity, facilities, equipment, intended course offerings (tracks or strands) and teacher availability; and
  - c. revisit the revised manual on the operation of private schools
  
3. The topics of this seminar are as follows:
  - \*Preparation for Senior High School
    - a. Internal Assessment
    - b. External Assessment
    - c. School Plan for Senior High School
  - \* Updates/Status/ Issues and Concerns of Private School Operations
  
4. Participants to this activity are the Private School Presidents, Private School Principals, School Registrars, Schools Division Superintendents or Assistant Schools Division Superintendents and Division Education Program Supervisors-in- Charge of Private Schools.
  
5. Registration fee of Seven Hundred Pesos shall be collected from each participant to defray expenses for conference materials, rental of the venue and meals. Expenses incurred by the private school participants shall be chargeable to private school funds while registration fee, travel and other incidental expenses incurred by the SDS, ASDS and Division Education Supervisors-in Charge of Private Schools shall be charged against division funds. Travel expenses, per diem and other incidental expenses incurred by the Regional Personnel relative to this activity shall be chargeable to regional office funds subject to the usual accounting and auditing rules and regulations.
  
6. Wide dissemination and preferential attention of this Memorandum is desired.

  
CARMELITA T. DULANGON, Ed.D.  
Director III  
Officer-in-Charge 

CTD/MPD/QAAD